



Richmond Jets Minor Hockey Association
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May 2026

AGM REPORT 2026 – Nadine Bayley-Ice Scheduler

Main Objectives:

- Work with the Executive Director, Director of Hockey Operations and Program Committee to create Jets ice schedule for the season
- Work with the Director of Hockey Operations to create and maintain the Jets Skills ice schedule for Skill Providers and Skills Support staff
- Manage and communicate ice schedule, ice changes and ice cancellations for the season
- Work with and help Division Managers, Coaches and Team Managers with ice schedule maintenance throughout the season

Key Responsibilities:

- Create a Jets ice schedule to include all Association's program needs:
 - U7/U9 programs
 - Rep and House Teams (U11 – U21)
 - Start of the season evaluations
 - Intro to Hockey
 - Skills program (U7/U9, U11/U13 House, Rep, Try Goalie, U9 Intro to Rep, and Hitting Clinics)
 - Opt-In Paid Skills programs
 - Goalie Development
 - First and Second Shift programs
 - Grad Skate (for Jets graduating players)
 - Communicate ice schedules to Division Managers, all teams and skills providers/support
 - Manage/Adjust/Create new schedules due to Arena construction/maintenance
- Oversee Jets ice schedule during the season:
 - Rescheduling conflict games
 - Skills schedule maintenance
 - Skills Support schedule maintenance
 - Rescheduling ice due to City ice changes and ice cancellations for different events and tournaments
 - Manage available ice to bid for/pick up
 - Accommodating playoff games schedule needs
 - Communicate all ice changes and ice cancellation



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2025/2026 Season Summary:

- For the 2025–2026 hockey season, the Jets were allocated 182.50 hours of ice per week (163.75 hours regular allocation, 13.00 hours @ 140%, 5.75 hours @ Oval) . Keep in mind, weekly hours did vary based on ice changes and ice cancellations
- Regular Jets ice schedule consists of:
 - Intro to Hockey – 1 Group – 1 skills sessions per week (allocated 20 sessions)
 - U7/U9 Divisions – 16 Teams – 2–3 sessions per week (including skills)
 - U11–U18 Rep Divisions – 12 Teams – 3–4 sessions per week (including skills)
 - U11–U13 House Divisions – 10 Teams – 2–3 sessions per week (including skills)
 - U15–U18 House Divisions – 12 Teams – 2 sessions per week
 - U21 House Division – 1 Team – 1 session per week
 - Opt-In Skills (Fall) – 5 sessions per week / Opt-In Skills (Winter) – 4 sessions per week
 - Goalie Development – 4 sessions per week
 - First/Second Shifts – 1 sessions per week
- Number of teams were adjusted just prior to the start of the season which caused the ice schedule to be reworked. Very limited timelines to be able to deploy overall ice schedule prior to the season start
- Create an “Interim” ice schedule for the first 4–5 weeks to accommodate evaluations, C Team balancing and Rep Team working groups
- Throughout the season, the # of skills sessions varied based on ice changes, ice cancellations and skills program length
- Worked closely with Linden Saip, Director of Hockey Operations, to manage our Jets Skills Program and create/maintain our skills ice schedule
- There were approximately 14 + Tournaments and Events that impacted our regular ice schedule.
- For the U7, U9 and C Divisions, many of the conflict games to resolve, were done prior to PCAHA posting the game schedules
 - PCAHA sent games schedules prior to posting with a 24–72 hour deadline to resolve all conflict games
 - Due to PCAHA tight turnaround timelines to complete, very labour intensive to complete
 - Game conflicts still occur after PCAHA posts game schedules but there are less as majority of them have been resolved prior to posting
- Still had to move many team practices (throughout the season) to different ice times to open game ice to resolve conflicts



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- Based on returned “available” ice slots put out for bid, approximately 132 ice slots were picked up, 234 went unused (of which 69 were weekly early morning ice slots). Unfortunately, teams throughout the season did not return unused ice
- Scheduled U18–A Final Four series
- Support the Division Managers, Team Managers, Coaches, Skill Providers, the Board and the Executive Director with any questions to be answered or tasks to be completed

Recommendations:

- Continue to request more weekday prime time ice times and request more ice from the Oval
- Prepare and plan Jets Program for next season as early as possible (middle of June)
- Project the number of teams/groups by early July
- Confirm as many coaches (for Rep and House) as early as possible
- More Divisions with shared team practices
- If necessary, use 7:00am weekend ice for games (last resort)
- Schedule meetings with Coaches/Team Managers with the Ice Scheduler

Nadine Bayley
RJMHA Ice Scheduler