



Richmond Jets Minor Hockey Association
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May 2024

AGM REPORT 2024 – Nadine Bayley-Ice Scheduler

Main Objectives:

- Work with the Executive Director, Director of Hockey Operations and Program Committee to create Jets ice schedule for the season
- Work with the Director of Hockey Operations to create and maintain the Jets Skills ice schedule for Skill Providers and Skills Support staff
- Manage and communicate ice schedule, ice changes and ice cancellations for the season
- Work with and help Division Managers, Coaches and Team Managers with ice schedule maintenance throughout the season

Key Responsibilities:

- Create a Jets ice schedule to include all Association's program needs:
 - U7/U9 programs
 - Rep and House Teams (U11 – U21)
 - Intro to Hockey
 - Skills program (U7/U9, U11/U13 House, Rep and U13 Body Checking)
 - Opt-In Paid Skills programs
 - Goalie Development
 - First and Second Shift programs
 - Communicate ice schedules to Division Managers, all teams and skills providers/support
 - Manage/Adjust/Create new schedules due to Arena construction/maintenance
- Oversee Jets ice schedule during the season:
 - Re-scheduling conflict games
 - Skills schedule maintenance
 - Skills Support schedule maintenance
 - Rescheduling ice due to City ice changes and ice cancellations for different events and tournaments
 - Manage available ice to bid for/pick up
 - Accommodating playoff games schedule needs
 - Communicate all ice changes and ice cancellation



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2023/2024 Season Summary:

- Due to the construction a RIC, our Jets allocated ice from the City was impacted and reduced to 75% for the month of September
 - Picked up ice slots at Planet Ice Delta for the first week to make up for lost ice
 - Multiple interim ice schedules created due to the multiple ice allocation changes
 - Included House Balancing scheduling
- For the remaining of the 2023–2024 hockey season (starting October), the Jets were allocated 176.00 hours of ice per week (158.50 hours regular allocation, 11.75 hours @ 140%, 5.75 hours @ Oval) . Keep in mind, weekly hours did vary based on ice changes and ice cancellations.
- Regular Jets ice schedule consists of:
 - Intro to Hockey – 1 Group – 2 skills sessions per week
 - U7/U9 Divisions – 15 Teams – 2–3 sessions per week (including skills)
 - U11–U18 Rep Divisions – 9 Teams – 3–4 sessions per week (including skills)
 - U21 Rep Division – 1 Team – 2 sessions per week
 - U11–U13 House Divisions – 10 Teams – 2–3 sessions per week (including skills)
 - U15–U18 House Divisions – 15 Teams – 2 sessions per week
 - U21 House Division – 1 Team – 1 session per week
 - Opt-In Skills – 5–6 sessions per week
 - Goalie Development – 4 sessions per week
 - First/Second Shifts – 2 sessions per week
- Throughout the season, the # of skills sessions varied based on ice changes, ice cancellations and skills program length
- Worked closely with Wayne Carleton, Executive Director by providing continual updates of our Jets overall ice schedule
- Worked closely with Linden Saip, Director of Hockey Operations, to manage our Jets Skills Program and create/maintain our skills ice schedule
- There were approximately 14 + Tournaments and Events that impacted our regular ice schedule
- Over 130 conflict games to resolve
- Constantly had to move many team practices to different ice times to open game ice to resolve conflicts
- Rescheduling obstacles due to flexibility challenges (coaches, goalies and even players)
- Based on returned “available” ice slots put out for bid, approximately 125 ice slots were picked up, 218 went unused (of which 74 were weekly early morning ice slots)
- Support the Division Managers, Team Managers, Coaches, Skill Providers, the Board and the Executive Director with any questions to be answered or tasks to be completed



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Recommendations:

- Continue to request more weekday prime time ice times and pick up extra ice from the Oval
- Prepare and plan Jets Program for next season by the beginning/middle of July
- Project the number of teams/groups by the end of July
- Confirm as many coaches (for Rep and House) as early as possible
- Utilize early morning ice better, shared team practices
- Rep Teams selection process finalized by Friday of the 3rd week of Sep. so House balancing to be completed soon after
- Q & A session with the Ice Scheduler

Summary:

The start of the 2023–2024 hockey season was one of the most challenging from an ice schedule perspective due to the RIC construction and having to create multiple interim schedules. A fully packed season with our Skills Program, PCAHA League games, First Shift program, PCAHA Playoffs and all tournaments/events which means for the ice scheduler many game conflicts, ice changes, ice cancellations and a ton of email communications.

I want to thank all the Division Managers, Team Managers, Coaches, Ref Assignor, Milton, Linden, Wayne and the Board for their support and patience during the season.

For the upcoming season, we will continue to aim for a well-balanced ice schedule (across all Divisions), that also meets the Jets Program needs.

Thanks,

Nadine Bayley – RJMHA Ice Scheduler