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## **AGM 2023 – Nadine Bayley – Ice Scheduler**

### **Main Objectives:**

- Work with the Executive Director and Program Committee to create Jets ice schedule for the season
- Manage and communicate ice schedule, ice changes and ice cancellations for the season
- Work with and help Division Managers, Coaches and Team Managers with ice schedule maintenance throughout the season

### **Key Responsibilities:**

- Create a Jets ice schedule to include all Association's program needs:
  - U6–U9 programs
  - Rep and House Teams (U11– U21)
  - Intro to Hockey
  - Skills program (U7–U9, U11 /U13 House, Rep and U13 Body Checking)
  - Opt–In Paid Skills programs
  - Goalie Development
  - First and Second Shift programs
  - Communicate ice schedules to Division Managers, all teams and skills providers
- Oversee Jets ice schedule during the season:
  - Scheduling conflict games
  - Skills schedule maintenance
  - Skills Support schedule maintenance
  - Rescheduling ice due to City ice changes and ice cancellations for different events and tournaments
  - Manage available ice to bid for/pick up
  - Accommodating playoff games schedule needs
  - Communicate all ice changes and ice cancellations

### **2022/2023 Season Summary:**

- During the 2022–2023 hockey season, the Jets were allocated a total of 174.25 hours of ice per week (163.75 hours regular allocation, 7.5 hours @ 140%, 3.0 hours @ Oval). Keep in mind, weekly hours did vary based on ice changes and ice cancellations.
  - Regular Jets ice schedule consists of:
    - U6 and Intro to Hockey – 4 Groups – 2 skills sessions per week
    - U7, U8, U9 Divisions – 12 Teams – 2–3 sessions per week (including skills)
    - U11–U18 Rep Divisions – 9 Teams – 3–4 sessions per week (including skills)
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## 2022/2023 Season Summary con't:

- U21 Rep Division - 1 Team - 2 sessions per week
  - U11-U13 House Divisions - 10 Teams - 2-3 sessions per week (including skills)
  - U15-U18 House Divisions - 14 Teams - 2 sessions per week
  - U21 House Division - 1 Team - 1 session per week
  - Paid Skills - 2 sessions per week
  - Goalie Development - 4 sessions per week
  - First and Second Shifts - 1-2 sessions per week
  - Throughout the season, the # of skills sessions varied based on ice changes, ice cancellations and skills program length
- Created a September “interim” schedule to assist with our House Division team balancing
  - Worked closely with Wayne Carleton, Executive Director by providing continual updates of our Jets overall ice schedule
  - There were approximately 12 + Tournaments and Events that impacted our regular ice schedule
  - Over 150 conflict games to resolve
    - Rescheduling issues with having two House Divisions (U13-C and U15-C) with all Jets teams within the same PCAHA group
    - Constantly had to move many team practices to different ice times to open game ice to resolve conflicts
    - Rescheduling obstacles due to flexibility challenges (coaches, goalies and even players)
  - Jets hosted the PCAHA U11-A Final Four Series
  - Based on returned “available” ice slots put out for bid, approximately 135 ice slots were picked up, 277 went unused (of which 117 were weekly early morning ice slots)
  - Support the Division Managers, Team Managers, Coaches, Skill Providers, the Board and the Executive Director with any questions to be answered or tasks to be completed

## Recommendations:

- Request from the City more weekday prime time ice times
  - Prepare and plan Jets Program for next season by the middle - end of July
  - Project the number of teams/groups by the end of July
  - Confirm as many coaches (for Rep and House) as early as possible
  - Utilize early morning ice better, shared team practices
  - Ice Scheduler meetings with Division Managers (mid-August, prior to the tryouts/season)
  - Ice Scheduler meetings with Coaches and Team Managers (scheduled throughout Sep. and mid-season)
  - Rep Teams selection process finalized by Friday of the 3<sup>rd</sup> week of Sep. so House balancing to be completed soon after
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## Summary:

The 2022–2023 hockey season from an ice schedule perspective was back to a regular season without any interruptions due to the Covid 19 pandemic. A fully packed season with our Skills Program, PCAHA League games, First Shift program, PCAHA Playoffs and all tournaments/events which means for the ice scheduler many game conflicts, ice changes, ice cancellations and a ton of email communications.

I want to thank all the Division Managers, Team Managers, Coaches, Ref Assignor, Wayne and the Board for their support and patience during the season.

For the upcoming season, we will continue to aim for a well–balanced ice schedule (across all Divisions), that also meets the Jets Program needs.

Kind Regards,

Nadine Bayley

RJMHA Ice Scheduler

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