



# Richmond Jets MHA 2021 AGM – June 1<sup>st</sup>, 2021



***“Fair Play | Respect | Inclusiveness | Determination | Safety | Fun”***

*Provide our youth with the best possible chance to participate, have fun and succeed!*

***Hockey is for Everyone!***





# RJMHA 2021 AGM

## AGM MEETING RULES



### Meeting Standing Rules

The following Meeting Standing Rules are designed to facilitate the 2021 Annual General Meeting of the Richmond Jets Minor Hockey Association.

- This Meeting will be conducted virtually and in accordance with the Societies Act and the By-Laws of the Association.
- This meeting is held for the purpose of discussing the **business of the Association** properly brought before an Annual General Meeting and will follow the Agenda circulated to the Members. ***Issues of a personal nature will not be debated or considered.***
- Only Members and invited guests will be entitled to attend the meeting.
- All Members will practice fairness, courteous and respectful communication at all times.
- **Members who wish to ask a question may do so through the Q & A chat function available through Zoom.** The Chair of the meeting will determine who among the Board is best suited to answer any question.

- Only one item, the immediately pending Agenda item and/or the matter under discussion will be considered at a time.
- Although everyone may ask up to two questions on the same matter, a question from a Member that has not yet posed a question will be given preference over a Member who has already asked a question.
- The Board will endeavour to answer as many questions as time permits, but may not be able to answer every question and may opt not to answer a question that they believe has already been asked and answered.
- No Members' proposals having been received by the Association in accordance with Section 81 of the Societies Act, only motions listed on the Agenda will be considered at the meeting.
- Voting for the positions of President and Directors shall be conducted by a third party provider if required based on nominations received, selected by the Board in accordance with Section 3.4 (c) of the Association's By-laws.



# RJMHA 2021 AGM

## AGM MEETING AGENDA



**DATE:** Tuesday, June 1, 2021

**TIME:** 7:00 PM

**PLACE:** Virtual Zoom Conference

**\*REGISTRATION:** Link will be sent to members prior to the meeting.

### Order of Business:

#### 1. Meeting Call to Order

#### 2. Introduction & Opening Remarks:

- Chair Eric Bernal, President - Introductions of Board of Directors, Special Guests

#### 3. Establish Quorum and Meeting Rules

#### 4. Review Agenda

#### 5. Approval of Minutes 2020 June 19<sup>th</sup> AGM:

- Motion: The membership approve minutes of the June 19<sup>th</sup>, 202 AGM.

#### 6. Annual Reports:

- **Volunteer Committee** - Volunteer Recognition Presentation
- **Scholarship Committee** - Graduating Scholarships
- **Finance Committee (Treasurers) Report** - Review of financial statements for year-ending March 31, 2021. **Questions on Financials**

#### 7. Special Resolution - Amendments to the By-Laws:

- Special Resolution to approve proposed By-Law changes.

#### 8. Election of President for 2021-2022 & Directors for 2021-2023.

- Call for nominations for President & Directors.
- Explanation of voting procedures.

#### 9. New Business and related questions.

#### 10. Final comments & Adjournment.

**SUBMIT QUESTIONS**  
via CHAT



# RJMHA 2021 AGM

## 2020 AGM MINUTES



### Annual General Meeting Minutes

7:00 pm, June 19, 2020

Zoom Video Conferencing

The meeting was chaired by Pamela Allen, Vice-President and Cody Kusch, Vice-President

1. Welcome and call to order, 7:00pm.
2. Establish quorum and review meeting rules.
3. Review Agenda
4. Approval of Minutes  
Motion to approve 2019 AGM (February 5, 2019) meeting minutes and 2019 SGM (October 17, 2019) meeting minutes; Eric Bernal, Seconded by Amber Kovich, passed.
5. Presentation of finance and audit committee report and financial statements for year ending March 31, 2020, including responding to questions.
6. Call for Nominations for President - there were no nominations from the floor.
6. Call for Nominations for Directors – there were no nominations from the floor.
8. Explanation of voting procedures
7. Questions from the Floor
8. Motion to Adjourn 7:44pm

Motion by Pamela Allen, Seconded by Nicole Swanson, passed.

**SUBMIT QUESTIONS**  
via CHAT



# RJMHA 2020-21 AGM ANNUAL REPORTS



## BOARD OF DIRECTORS 2020-21

President – Eric Bernal  
Vice President – Cody Kusch  
Treasurer – Hanif Hamir  
Secretary – Nicole Swanson  
Pam Allen - Governance  
Ken Hamaguchi - Sponsorships  
Steve Howitt - Programming  
Amber Kovich – First Shift & Scholarships  
Jason Light – Coach Coordinator - C  
Bruce Ratzlaff – Rep Hockey  
Eric Schroter - Governance  
Don Soo – Rep Hockey  
Jim Sutherland – Coach Coordinator – Rep

## MANAGEMENT TEAM, STAFF, SKILL PROVIDERS:

Executive Director – Wayne Carleton  
Registrar – Tina O' Connor  
Ice Allocator – Nadine Bayley  
Equipment Manager – Ken Hamaguchi  
Hockey Program Director – Tim Preston  
Referee In Chief – Hasret Sidhu

### Skills & Goalie Providers:

Mats Lindgren, Shawn McQuistin, Linden Saip  
Elite Goalies, Proformance Goalies, Jesse Arnold

Also a special thanks to the Covid-19 Safety Committee, all the committee chairs, committee members & divisions managers.

Thanks!



# RJMHA 2020-21 VOLUNTEER RECOGNITION



Thanks!

WEEK 3

**Lets hear it for  
our  
VOLUNTEERS**

RICHMOND JETS

Covid-19  
Safety Plans  
Protocols

A year to  
remember!



# RJMHA 2020-21 VOLUNTEER RECOGNITION



Thanks  
Coaches!





# RJMHA 2020-21 VOLUNTEER RECOGNITION



AUGUST 2020

## Volunteers Rock!

WE HAVE AN AMAZING CREW OF  
VOLUNTEERS MAKING RICHMOND  
JETS MINOR HOCKEY POSSIBLE!



*From all of us*

**THANK  
YOU SO  
MUCH,  
VOLUNTEERS**

Minor hockey does not happen  
without your commitment and  
dedication.



# RJMHA 2020-21

## VOLUNTEER RECOGNITION



Thanks for  
your outstanding  
service as  
recognized  
by our members.

COACHES:

TIAGO PEREIRA  
GREG IBBOT  
GARRY RUTHE  
WILL BARBER  
SCOTT LONG  
NORM JAY  
CLAY ABLETT  
RAY HUNG  
JOHN TRIANCE  
TREVOR PENROSE  
SHANE FAVELL  
CURTIS MOSER

HCSP:

GUY WARD  
THOMAS LEE  
PAUL NG  
CASEY AKIZUKI  
MARLA JAMPOLSKY

TEAM MANAGERS:

JENNIFER BAHAR  
MARK RUSTIA  
MADELEINE LAU

DIVISION MANAGERS:

LEEANNA BOGNER  
SARA CUBBERLY  
CHRIS DYCK  
COLLEEN FOXWELL  
KANA TEZUKA  
CARRIE BOURNE  
KATE CHAN  
JESSICA LO



# RJMHA 2021 AGM

## VOLUNTEERING 2021-22

### WE NEED YOUR HELP!



- **Volunteers are the core of the association and minor hockey relies on families to volunteer their time within the team environment and for association events.**
- **Every year we need numerous committed volunteers to take on various roles within the association. Please take a few minutes to think about how you can help in the coming season.**
- **We are in need of division managers, ref assignors, team managers, tournament coordinators, and volunteers for fundraising, community events and support on our committees.**
- **We are also looking for a new Referee In Chief and Risk Manager, that will be posted shortly. These positions offer a stipend so if you have interest please let us know.**



# RJMHA 2021 AGM PCAHA AWARD



## Earle Sinkie – U21 Division MVP

Named after Earle Sinkie, PCAHA Life Member and long time proponent of U21 hockey.

Goes to the U21 player adjudged to have demonstrated the qualities of leadership, sportsmanship and contribution to the team and Association.

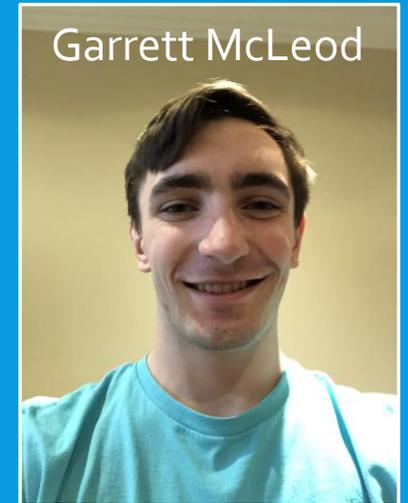
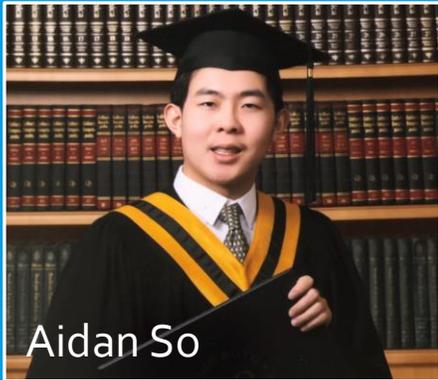
**Joshua Freeland**  
**Richmond Jets MHA**



*Well done  
Joshua!*



# RJMHA 2020-21 GRADUATING SCHOLARSHIPS





# RJMHA 2020-21

## FINANCIALS REPORT 2020-21



May 17, 2021

### TREASURER'S REPORT

The 2020-2021 season was like no other in the history of minor hockey in Richmond. Through some difficult situations, the volunteers and staff at Richmond Jets Minor Hockey Association (RJMHA) were able to have kids on the ice staying active for the better part of the season. From a financial perspective, RJMHA was well positioned to absorb the impact of reduced registration fees, higher costs associated with social distancing measures, and the elimination of all tournament revenue.

Overall, RJMH incurred a deficiency of a little over \$165,000. This loss was due to three main factors. Firstly, registration fees decreased by \$88,000 as fewer players enrolled this season. Secondly, instructor costs were up \$35,000 as we were required to run smaller groups for skill development, and finally, net tournament revenue of almost \$195,000 was not achieved due to elimination of six tournaments in the season.

Though the loss for the season was significant, RJMHA was able to operate the season as we had significant cash in our accounts. We started the season with approximately \$531,000 in cash and ended the season with approximately \$330,000. These funds were accumulated from previous seasons.

On a high note, RJMHA has hired a full time Executive Director and Director of Programming. The board of directors feels these positions will assist in future programming and continued success with providing all players in Richmond the opportunity to learn and play the game of hockey.

*Hanif Hamir*  
Hanif Hamir  
Treasurer

**SUBMIT QUESTIONS**  
via CHAT



# RJMHA 2020-21 FINANCIAL REPORT



RICHMOND JETS MINOR HOCKEY ASSOCIATION  
Index to Financial Statements  
Year Ended March 31, 2021  
*(Unaudited - See Notice To Reader)*

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Statement of Revenue and Expenses	3
Statement of Changes in Net Assets	4
Statement of Cash Flow	5
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**Jim Melville Inc.**  
Chartered Professional Accountant

Unit 420, 15225-104 Avenue  
Surrey, BC V3R 6Y8  
Telephone 604 585-3300

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## NOTICE TO READER

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On the basis of information provided by management, I have compiled the statement of financial position of Richmond Jets Minor Hockey Association as at March 31, 2021 and the statements of revenue and expenses, changes in net assets and cash flow for the year then ended.

I have not performed an audit or a review engagement in respect of these financial statements and, accordingly, I express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Surrey, British Columbia  
May 17, 2021

*Jim Melville Inc*  
CHARTERED PROFESSIONAL ACCOUNTANT



# RJMHA 2020-21 FINANCIAL REPORT



**RICHMOND JETS MINOR HOCKEY ASSOCIATION**  
**Statement of Financial Position**  
**March 31, 2021**  
*(Unaudited - See Notice To Reader)*

	2021	2020
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash	\$ 329,586	\$ 531,760
Accounts receivable	42,021	4,500
Inventory	108,728	108,728
Prepaid	-	24,402
	<u>\$ 480,335</u>	<u>\$ 669,390</u>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT</b>		
Accounts payable and accrued liabilities	\$ 4,195	\$ 2,600
Deposits received	-	11,849
Scholarships payable	6,650	20,000
	<u>10,845</u>	<u>34,449</u>
<b>NET ASSETS</b>	<u>469,490</u>	<u>634,941</u>
	<u>\$ 480,335</u>	<u>\$ 669,390</u>

**SUBMIT QUESTIONS**  
via CHAT



# RJMHA 2020-21 FINANCIAL REPORT



**RICHMOND JETS MINOR HOCKEY ASSOCIATION**  
**Statement of Revenue and Expenses**  
**For the Year Ended March 31, 2021**  
*(Unaudited - See Notice To Reader)*

	2021	2020
<b>REVENUE</b>		
Registration and fees	\$ 693,177	\$ 781,347
Tournaments	6,420	559,875
Grants	175,000	175,000
Sponsorships	19,500	14,979
	<u>894,097</u>	<u>1,531,201</u>
<b>EXPENSES</b>		
Advertising	7,487	(507)
Bank & credit card fees	22,361	15,952
Coaches & instructors	330,377	295,051
Equipment purchases	8,116	55,595
Hockey fees & memberships	53,153	82,870
Ice rental	449,130	496,536
Insurance	3,281	2,583
Office & miscellaneous	15,498	10,672
Paid positions	136,906	96,688
Professional fees	8,871	34,277
Scholarships	(25)	20,514
Tournament costs	16,290	364,080
Training & development	8,103	50,705
	<u>1,059,548</u>	<u>1,525,016</u>
<b>EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES</b>	<b>\$ (165,451)</b>	<b>\$ 6,185</b>

**RICHMOND JETS MINOR HOCKEY ASSOCIATION**  
**Statement of Changes in Net Assets**  
**Year Ended March 31, 2021**  
*(Unaudited - See Notice To Reader)*

	2021	2020
<b>NET ASSETS - BEGINNING OF YEAR</b>	<b>\$ 634,941</b>	<b>\$ 628,756</b>
Excess (deficiency) of revenue over expenses	<u>(165,451)</u>	<u>6,185</u>
<b>NET ASSETS - END OF YEAR</b>	<b>\$ 469,490</b>	<b>\$ 634,941</b>



# RJMHA 2020-21 FINANCIAL REPORT



**RICHMOND JETS MINOR HOCKEY ASSOCIATION**  
**Statement of Cash Flow**  
**Year Ended March 31, 2021**  
*(Unaudited - See Notice To Reader)*

	2021	2020
<b>OPERATING ACTIVITIES</b>		
Excess (deficiency) of revenue over expenses	\$ (165,451)	\$ 6,185
Changes in non-cash working capital:		
Accounts receivable	(37,521)	56,019
Inventory	-	(103,728)
Prepaid expenses	24,402	24,414
Accounts payable	1,595	(99,566)
Deposits received	(11,849)	(57,232)
Scholarships payable	(13,350)	(5,250)
	<u>(36,723)</u>	<u>(185,343)</u>
<b>DECREASE IN CASH FLOW</b>	<b>(202,174)</b>	<b>(179,158)</b>
Cash - beginning of year	<u>531,760</u>	<u>710,918</u>
<b>CASH - END OF YEAR</b>	<b>\$ 329,586</b>	<b>\$ 531,760</b>

**RICHMOND JETS MINOR HOCKEY ASSOCIATION**  
**Note to Financial Statements**  
**Year Ended March 31, 2021**  
*(Unaudited - See Notice To Reader)*

1. DESCRIPTION OF BUSINESS

The Society is incorporated under the Society Act of British Columbia and was established on February 6, 2018 and commenced operations on April 1, 2018. The Society was formed by the merger of Richmond Minor Hockey Association with Seafair Minor Hockey Association for the purpose of strengthening the stewardship of hockey in the city of Richmond.

The Society is exempt from income taxes under the Income Tax Act of Canada.

**SUBMIT QUESTIONS**  
**via CHAT**



# RJMHA 2021 AGM SPECIAL RESOLUTION – BYLAWS



## SUMMARY OF PROPOSED BYLAW CHANGES

The proposed Bylaws are designed to align with the new B.C. Societies Act and to create greater flexibility and accountability in the administration of the Association. Some of the key changes are set out below.

1. The eligibility for ordinary membership has been clarified and is now a privilege rather than a right which may be granted to one or two parents of an underage player, an overage player and a head or assistant coach rostered with the Association.
2. Provisions specifically allow meetings of members and directors to be held by electronic means.
3. The number of directors is reduced to a minimum of seven and a maximum of eleven.
4. All officers of the Association including the President will be appointed by the Board to serve for a two-year term.
5. The Board has the ability to remove officers during their term. Such action requires a unanimous vote.
6. A more detailed nomination procedure for directors has been put in place.
7. The provision for the hiring of senior managers has been codified as have provisions dealing with the creation and delegation to committees.
8. A more robust requirement for financial reporting has been put in place to address identified gaps in this area.



# RJMHA 2021 AGM

## SPECIAL RESOLUTION - BYLAWS



### SPECIAL RESOLUTION TO AMEND THE RJMHA BY-LAWS – 2021

The following resolution to amend the RJMHA By-Laws and were submitted by May 1, 2021, in accordance with Parts 4.1 and 4.2 of the RJMHA By-Laws. Amendments to the By-Laws require a simple majority to pass.

#### #1. By-Laws of the Richmond Jets Minor Hockey Association

Submitted by: RJMHA Board of Directors

The Directors of the Richmond Jets Minor Hockey Association hereby notify the membership of the Society that the Board of Directors intend to submit a Special Resolution to a vote of the membership pursuant to amend the By-Laws dated July 22, 2019 09:38 AM Pacific Time. The following ByLaws will be amended:

#### BYLAWS

Part 1 – Interpretation	3
Part 2 – Membership	4
Part 3 – Meetings	5
Part 4 – Amending the Constitution and By-laws	6
Part 5 – Providing Notice	6
Part 6 – Directors and Officers	7
Part 7 – Meetings of Directors	8
Part 8 – Officers and Executive	9
Part 9 – Finance, Auditors	10
Part 10 – Committees	12
Part 11 – Miscellaneous	12

#### Special Resolution

Be it enacted and is hereby enacted as a special resolution of the Richmond Jets Minor Hockey Association that the Bylaws be amended to align with the new B.C. *Societies Act*.

#### Currently as:

“Richmond Jets Minor Hockey Association BY-LAWS dated July 22, 2019 09:38 AM Pacific Time.”

#### Be amended to:

“Richmond Jets Minor Hockey Association BY-LAWS updated June 2021”. Filing date to be determined.

#### Discussion

The purpose of this amendment is to align with the new B.C. *Societies Act*.

#### Advantages

To create greater flexibility and accountability in the administration of the Association.

#### Disadvantages

The current board feels there are no significant disadvantages to this proposal.

#### Statement for the Board of Directors

The Board of Directors supports the proposed Special Resolution to update the Bylaws to improve the operational efficiency and administration of the Richmond Jets Minor Hockey Association.



# RJMHA 2021 AGM ELECTIONS



## 6.2 Conditions to Appointment as Director.

No person may be elected, appointed or hold office as a Director:

- (a) unless he or she is a Member of the Society,
- (b) if he or she is an executive member of another Minor Hockey Association, Team, Club, or Union affiliated with BCAHA or PCAHA; or
- (c) if his or her spouse is an executive member of any other Minor Hockey Association, Team, Club, or Union affiliated with BCAHA or PCAHA.

## 6.3 Conditions to Appointment as President.

To be eligible as a candidate for election to the position of President of the Association, the nominated person **must have served as an Executive with the Association or a Former Association for at least one year.**

6.4 Term. The President shall hold office for a one year term from the date of his or her election. A current President or a Past-President shall be eligible for re-election as President. All other Directors shall hold office for a two year term from the date of their election; and to the extent possible, the terms of one-half of the Directors will expire each year. Any Director shall be eligible for re-election.



# RJMHA 2021 AGM ELECTIONS - CANDIDATES



**PRESIDENT:  
ERIC BERNAL**



**DIRECTOR:  
TRENT GUSTAFSON**



**DIRECTOR:  
MARK RUSTIA**

**DIRECTOR:  
JASON TITUS**



**DIRECTOR:  
AMBER KOVICH**



**DIRECTOR:  
MADELEINE LAU**



**DIRECTOR:  
MICHAEL STARCHUK**



**DIRECTOR:  
ZAN CHOW**



**DIRECTOR:  
VAL LINGAM**



**DIRECTOR:  
KANATEZUKA**

**SUBMIT QUESTIONS  
via CHAT**

# RJMHA 2021 AGM QUESTIONS?



**RICHMOND JETS** 



**Thanks!**

**EARLY BIRD REGISTRATION  
OPEN MONDAY, MAY 3, 2021 @ 9:00AM  
SAVE \$100 OFF YOUR REGISTRATION**

